europass

Marijana Špoljarić

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Date of birth: 29/03/1980 **Nationality:** Croatian

WORK EXPERIENCE

[08/02/2018 – Current]

Senior lecturer

Virovitica university of applied sciences

City: Virovitica | **Country:** Croatia

Organization and delivery of lectures, working with students, and conducting scientific research and professional work.

Courses: Mathematics, Mathematics 1, Application of Mathematics in Economics, Financial Mathematics, Business Mathematics, Algorithms and Data Structures, E-learning, Market Research, Probability and Statistics.

[01/12/2021 – Current]

Quality Assurance Office Manager

Virovitica university of applied sciences

City: Virovitica | **Country:** Croatia

- Develops quality indicators, proposes standards and criteria for quality performance, and suggests potential system improvements.
- Drafts regulations and manuals related to the system of internal quality assurance and enhancement.
- Prepares, organizes, and conducts activities related to surveying various stakeholders in accordance with the requirements of the internal quality assurance and enhancement system; has so far designed, conducted, and written reports for 13 surveys carried out at the Virovitica university of applied sciences.
- Provides training for internal and external stakeholders responsible for managing and implementing the activities of the Council of the Office.
- Delivers training for members of the Internal Audit Committee.
- Submits work plans to the Council of the Office.
- Coordinates and performs professional and administrative tasks related to accreditation and reaccreditation procedures in accordance with quality standards in higher education and prepares the necessary documentation.

[12/02/2018 – Current]

Teacher in the program "Active learning and critical thinking in higher education"

Forum for Freedom in Education

City: Zagreb | **Country:** Croatia

Conducting lectures, presentations, and workshops through role-playing, individual and group work, as well as providing guidance in the development of participants' lesson plans.

[19/02/2013 – 07/02/2018]

Lecturer

Virovitica university of applied sciences

City: Virovitica | **Country:** Croatia

Organization and delivery of lectures, working with students, and conducting scientific research and professional work.

Courses: Mathematics, Numerical Mathematics, Financial Mathematics, Business Mathematics, Algorithms and Data Structures, Computer Architecture and Operating Systems, Business Statistics.

[29/02/2008 – 18/02/2013]

Teaching assistant

Virovitica university of applied sciences

City: Virovitica | **Country:** Croatia

Teaching, student engagement, and the organization and delivery of academic programs, alongside scientific research and professional development activities.

Courses: Mathematics, Computer Architecture and Operating Systems, Financial Mathematics, Business Statistics.

[31/08/2004 – 28/02/2008]

Mathematics teacher elementary school

Elementary school Ivane Brlić Mažuranić

City: Virovitica | **Country:** Croatia

Planning and delivering lessons for students from fifth to eighth grade.

Preparing the schedule for the entire school year.

EDUCATION AND TRAINING

[30/09/1998 – 28/05/2006]

Master of Education in Mathematics and Informatics

J. J. Strossmayer University of Osijek Department of Mathematics https://www.mathos.unios.hr/index.php/en/

Address: Trg Ljudevita Gaja 6, 31000, Osijek, Croatia |

LANGUAGE SKILLS

Mother tongue(s): Croatian

Other language(s):

English

LISTENING B1 **READING** B1 **WRITING** B1

SPOKEN PRODUCTION B1 **SPOKEN INTERACTION** B1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

SKILLS

Microsoft Office | Zoom | Organizational and planning skills | Team-work oriented | Google Docs | Google Drive

PUBLICATIONS

CroRIS profile

DRIVING LICENCE

Cars: B